

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Monday 20 January 2014  
2.00pm, Dinton Village Hall, SP3 5EB**

**Minutes**

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)
  
- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)
  
- Clare Churchill, Quidhampton Parish Clerk (CC)
- Sandra Harry, Tisbury and Donhead St Andrew Parish Clerk (SHa)
- Tony Phillips, Fovant resident (AP)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Catherine Purves, Wilton Town Clerk (CP)
- Phil Matthews, Mayor of Wilton Town Council (PM)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Robin Garran, Alvediston Parish Chair (RG)
- Pete Jung, Community Beat Manager Wilton NPT (PJ)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Roger Little, West Tisbury Parish Councillor (RL)
- James Thompson, Bishopstone Parish Councillor (JT)
- Roy Sims, Mere Parish Councillor (RS)
- Jane Childs, Barford St Martin Parish Clerk (JC)
- Bev Ford, Tisbury Community Safety Partnership (BF)
- Jenny MacDougall, Chilmark Parish Clerk (JM)
- Malcolm Cullimore, Donhead St Andrew Parish Councillor (MC)

Apologies from: Clive Upton (Dinton resident), Spencer Drinkwater (Principal Transport Planner), David Button (Highways Engineer), Sheila Sheppard (Barford St Martin Parish Councillor), Charles Smith (Dinton Parish Councillor), Tim Woolford (Local Highways and Street Scene Manager South), Patrick Boyles (Chilmark Parish Councillor), Cllr Bridget Wayman (Wiltshire Councillor).

2. Minutes/Actions from meeting on 18 November 2013

RG thanked David Button and his crew for their work before the recent floods, which prevented flooding in Alvediston.

Updates were provided on agreed actions as follows:

Issue	Action	By whom?	Update?
C class / unclassified road review for 2012/13	West Tisbury PC to send comment on c class/unclassified road review to SH.	RL	Comment withdrawn as not relevant to review.
	Alvediston Parish Meeting to send amended response to SH	RG	Response received and forwarded to DT.
Sign for Bishopstone	Investigate and provide update.	DB	No update provided. <b>ACTION - SH to chase for update</b>
Unclassified roads in South West Wiltshire chosen for re-surfacing	Provide update on which u/c roads have been chosen.	DB	Response provided under item 4 on agenda
LGV's parking up for deliveries and waiting on the road in the W/B lane at Compton Mills on A30	Discuss moving the entrance gate back with the owner of Compton Mill to allow vehicles access.	JG	JG has liaised with owner; he didn't see a need for it and the suggestion of setting the entrance isn't an option as it would restrict the yard too much and it would be very expensive to do.
White lining request in Broad Chalke; one side of Howgare Road Broad Chalke from the Rectory to the Newtown/Knighton Road junction.	Provide feedback to Broad Chalke PC.	JW	Plan to be sent to Parish Council for consideration. JW will discuss with representatives after the meeting.
White lining request in Tisbury – Down the middle of Cuffs Lane.	Investigate	JW	Assessed that white lining not required – issue to be closed.
White lining request in Fonthill Gifford – two places where	Investigate	JW	One place too narrow for white lining. £300 to do section by

corner cutting is prevalent			Church. <b>ACTION – SH to request thoughts of BW.</b>
White lining request in Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction.	Investigate	JW	Agreed by CATG, £100 to do. <b>ACTION – SH to request funding from Area Board.</b>
Measures to restrict parking at narrow part of Hindon Lane in Tisbury, after recent incidents causing damage to marker posts and property	Investigate	JW	JW - Parking restrictions would have limited benefit. Better to add thick white line to make more visible. DT – yellow lines no longer being put in, at request of Tisbury PC. White line agreed by CATG, £200 cost. <b>ACTION – SH to request funding from Area Board.</b>
Berwick St Leonard - Wylde Road, Berwick Hill, new passing places	Investigate	JW	JW - Cost of £4,000 per passing place. Estate have requested 6. <b>ACTION – SH/JW to pass details to Fonthill Estate to see if they wish to fund scheme</b>
West Tisbury – Monmouth Hill, changes to roundabout	Discuss further with RL	JW	£1,000 to flatten roundabout. <b>ACTION – SH to request funding from Area Board.</b>
Speeding issue on Squalls Lane, Tisbury	Advise residents that speed humps are not permissible.	AD	AD has advised residents.
Road crossing on A36 in Quidhampton to enable pedestrian access to school	Investigate, including issue of footpath (link with Rights of Way team).	JW	JW – info passed to CC. CC – contacting estate, could take some time to progress.
Wilton, Measures to	Follow up with Town	JW	PE – ongoing

combat speeding along South Street	Council re. proposed scheme		discussions within Town Council.
Stourton, Sign at junction causing visual obstruction	Discuss with DT after meeting.	GJ	DT to discuss with GJ after meeting.
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars/The Elms in Fovant	Provide full details of requests to Housing Management.  Investigate local issue raised in relation to The Avenue	SH  DB	Details provided  RL – overgrown brambles need to be cut back. PE – proposed that CATG write to tenants panel/portfolio holder demanding that issue of parking spaces is addressed immediately. CATG voted for this proposal, carried with no abstentions or objections. <b>ACTION – AD/SH to write as above.</b>
Donhead St Andrew, Warning light system for Brook Hill	Obtain accurate quote for feasibility study	DT	DT – Cost of study is £6,000, plus £2,000 for topo survey. Overall scheme estimate £100,000. CATG agreed to £8,000. <b>ACTION – SH to request funding from Area Board.</b>
Wilton Market Place pedestrian crossing on North Street and South Street	Request Area Board approval to commit £10,000 of CATG funding towards scheme.  Confirm contribution from Wilton TC.	SH  PE	Area Board approved funding on 11.12.13. Works have been ordered, start date due 17.2.14.  PE – Shared space scheme would include market place.  PM – Town Council would still like to proceed as any shared space

			<p>scheme could take years.</p> <p>CP – contribution from TC is £2,500</p> <p>CATG agreed to continue with scheme</p>
Heavy goods vehicles using C283 in Stoford	Ensure metro count is requested.	SH	Metro count requested.
Re-establishing Community Speed Watch in South Newton and Stoford	Provide details.	CS	No update provided.
Community Speed Watch training now only taking place in Devizes; concerns raised by South Newton, Tollard Royal, Hindon, West Knoyle, Mere about volunteers being able to attend	Liaise with CSW about arranging local training.	AD/SH	<p>Concern raised with CSW; co-ordinator has advised that there are no current plans to provide local training.</p> <p><b>ACTION – AD to pursue</b></p>
Maps/information for winter arrangements e.g. snow clearing routes	Provide information to parishes	SH	Information circulated to all parish clerks.
Worn out road markings in Stoford on C283 (A36 end)	Investigate.	DB	Completed.

### 3. Budget update

DT talked through spreadsheet attached.

### 4. Updates:

- 20mph zones

DT advised that cabinet member recently approved 20mph policy. Process will now be:

> Parishes/Town put forward their suggested locations for 20mph restrictions by **Saturday 15 February 2014** to Community Area Manager.

> Highways Officers review the overall list of locations and remove those that clearly do not meet the criteria.

> The CATG then prioritise the remaining short list and identify the two locations to be taken forward for full assessment in 2014/15.

Written updates provided:

- Pot Holes: four **additional** gangs are travelling the primary roads filling pot holes that they come across (find and fix). Once this has been completed they will start to concentrate on secondary and unclassified roads. The normal road patching programme is taking place on the works already identified and as soon as the Parish Stewards have resolved the flooding issues their main priority will be pot hole repairs.

- Street scene and road maintenance: the Council is working with Balfour Beatty Living Places on schedules of work for 2014/ 15. Once approved these will be issued to Area Boards and Parish/Town Councils. These schedules will be available shortly, but as yet the date has to be agreed. BBLP are also looking at new ways to keep the Area Boards and Parish/Town Councils informed of works undertaken.

5. New schemes for consideration

LOCATION	SCHEME / ISSUE
Wardour School	Parents parking their vehicles on the public highway close to the school entrance. White lining requested. <b>ACTION – JW to investigate.</b>
Station Road, Tisbury	A project to put a foot way bridge (similar to that at Court Street Bridge) across the river along Station Road, Tisbury as you approach the railway station. TCSP scheme that Tisbury PC support. <b>ACTION – BF to liaise with Rob Murphy (Wiltshire Council) to explore funding options through local sustainable transport fund.</b>
Ansty High Street	Traffic calming measures – JW has written to provide advice and offer a site visit.
Kilmington	Traffic calming measures – SH has ordered metro count in first instance to assess traffic speeds.
From Whitsans Cross junction heading towards Shaftesbury, there is a straight length of the A30 opposite the layby. Donhead St Andrew	Post to put a SID on. Costed at £500. CATG agreed funding. <b>ACTION – SH to seek approval from Area Board, £50 contribution from PC.</b>
5 bungalows (for over 60's) in Bramley Hill, Mere	Access path currently too steep for residents. <b>ACTION – JW to cost potential scheme.</b>

6. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Area

Issue	Update on 10 Sept 2013	Update for 18 Nov 2013	Update for 20 Jan 2014?
Community SID	CS advised looking at whether SIDs can be mounted on existing furniture.	CS advised ongoing issues, not possible to move SID at present. AD advised Associate Director Parvis Khansari currently looking at solution to problem. CS advised no positive response from BT about using their poles to mount SID.	Dr Carlton Brand, Corporate Director at WC, confirmed that BBLP will be moving the community owned SID in future.
West Tisbury, Alternative scheme at Tuckingmill	No further update.	Topographical survey now complete. Atkins will be completing a 3D design. DT estimated this would be done by end of March 2014.	Design due end of March 2014.
Fovant, Triangle project on A30	Substantive CATG bid was not successful.	Feasibility study nearly complete. Site meeting arranged, public meeting will follow in due course.	Fovant PC meeting recently considered options and had further questions. DT has received submissions. Working towards making a substantive CATG bid in 2014/15.
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	DT due to get update on road marking programme on 12.9.13 from BBLP.	DT advised they are double checking that works are fully completed	Yellow lines no longer to be implemented on Hindon Lane, other work complete.
Mere, Weight limit signage in Water Street	Highways team have ordered sign. GJ confirmed Mere PC have agreed £250 contribution	DT advised sign due to be installed on 5 December 2013	DT has spoken to BBLP; remains outstanding.
Quidhampton, raised kerb for pedestrians	CC advised Parish Council now proposing 20mph limit. DT advised	Highways Agency due to close off Foothill as part of works to create new cycle	<b>ACTION – DT to provide contact name within Highways Agency to</b>

	<p>county wide 20mph policy currently out to consultation.</p> <p><b>ACTION – Julie Wharton to meet with Parish Council when in post to look at issue afresh.</b></p> <p><b>ACTION – SH to provide copy of response with minutes.</b></p>	<p>path.</p> <p>Item on hold for time being to assess impact of this change</p>	<p><b>CC in order to seek clarification on scheme.</b></p>
<p>Broad Chalke, Layby and bus stop opposite new community shop</p>	<p>Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.</p>	<p>Design work about to commence. Site meeting has been arranged, including local representation.</p>	<p>Scheme now being designed. Order for construction due to be issued by end of Jan 14.</p>
<p>Semley, Calais Hill, Resurfacing issues</p>	<p>DB reported tickets in system for patching; road is in poor condition. Didn't make it onto list for resurfacing.</p>	<p>DB advised work tickets in, and have been in for some time. Has been on every list since 2002. Machine patching will happen but no date at present</p>	<p>No update.</p>
<p>Donhead St Mary, A30, Higher Coombe, condition of road</p>	<p>DB advised area under trees in Charlton in poor surface condition; Atkins been asked to do out of programme, awaiting response.</p>	<p>DB advised no date for works but hopeful that this will be done in the near future</p>	<p>Works on A30 postponed due to recent weather.</p>
<p>Skew Road, Quidhampton</p>	<p><b>DT to order metro count</b></p>	<p>Awaiting outcome of metro count</p>	<p>Still awaiting metro count result</p>

## 7. AOB

MP raised concern about Southern railway bridge in Wilton not being high enough for large vehicles. No one currently willing to finance. **ACTION – PE to investigate.**

AD provided update on Area Board winter weather scheme. 2 hours training held at Mere depot. Each parish with a spinner needs to agree the routes. All spreaders

now distributed except for the Nadder Valley. Salt delivery currently held up by recent flooding.

RMi raised concerns re. recent flooding in Tollard Royal, lack of urgency to put signs out and they were then put in wrong place. Wanted to know if it is possible to purchase own signs? DT advised speaking to Tim Woolford for clarification.

JM raised concern about potholes in Ridge, matter has already been referred to CLARENCE.

8. Date of Next Meeting – Monday 10 March 2014, venue to be confirmed.

Summary of agreed actions:

<b>Issue</b>	<b>Action</b>	<b>By whom?</b>
Sign for Bishopstone	Chase DB for update	SH
White lining request in Fonthill Gifford – two places where corner cutting is prevalent	Request thoughts of local member, BW	SH
White lining request in Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction	Request that Area Board approves funding (£100)	SH
White lining at narrow part of Hindon Lane in Tisbury, after recent incidents causing damage to marker posts and property	Request that Area Board approves funding (£200)	SH
Berwick St Leonard - Wylve Road, Berwick Hill, new passing places	Liaise with Fonthill Estate to see if they wish to fund scheme	JW / SH
West Tisbury – Monmouth Hill, changes to roundabout	Request that Area Board approves funding (£1,000)	SH
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars/The Elms in Fovant	Write to tenants panel/portfolio holder on behalf of CATG demanding that issue of parking spaces is addressed immediately	AD/SH
Donhead St Andrew, Warning light system for Brook Hill	Request that Area Board approves funding (£8,000)	SH
Community Speed Watch training	Liaise with CSW about arranging local training	AD/SH
White lining near Wardour School	Investigate further	JW
New footbridge (similar to that at Court Street Bridge) across the river along Station Road, Tisbury as you approach the railway station.	Explore funding options through local sustainable transport fund.	BF

Post for SID on the A30 in Donhead St Andrew	Request that Area Board approves funding (£450)	SH
Access path for bungalows in Bramley Lane, Mere	Cost out potential scheme	JW
Raised kerb for pedestrians in Quidhampton	Provide contact details within Highways Agency to CC to explore what works are planned along A36 and how this will impact Quidhampton	DT
Southern railway bridge in Wilton not high enough for large vehicles	Investigate	PE